

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

D.C. Official Parking Permits

FROM

EXTENSION

NO.

DDA 88-1070

DATE

16 May 1988

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

D/OC

2.

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DATA REGISTRY

45-13

ORIG: EXA/DDA

Distribution:

Orig - Adse

1 - DDA Subject w/att

1 - DDA Chrono w/o att

1 - EXA Subject w/att

1 - EXA Chrono w/o att

LOGS 3-AR

ADMINISTRATIVE - INTERNAL USE ONLY

DDA 88-1070

16 May 1988

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Information Technology
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training and Education

STAT FROM:
Executive Assistant to the DDA

SUBJECT: D.C. Official Parking Permits

1. Please furnish by COB 26 May 1988 a list of names of those employees in your office who require D.C. Official Parking Permits so that a consolidated DA response can be prepared for forwarding to Chief, Facilities Management Division/OL. These permits will enable authorized official vehicles to park in official parking areas in the District of Columbia. Please review the attached memorandum from the Government of the District of Columbia in reference to official vehicle parking.

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Attachment:
As Stated

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Next 2 Page(s) In Document Denied